

編號：(承辦人填)
 在學_____ ()
 畢(肄)_____

淡江大學更改身分資料申請表
 (Tamkang University Application Form for Updating Personal Information)

更改人資料 (Applicant's Updated Information)						
<input type="checkbox"/> 目前就讀 (Current Enrolled at) <input type="checkbox"/> 畢業 (Graduated from) <input type="checkbox"/> 肄業 (Withdrew from)		<input type="checkbox"/> 博士班 (Doctoral Program) <input type="checkbox"/> 碩士班 (Master's Program) <input type="checkbox"/> 碩專班 (Executive Master's Program) <input type="checkbox"/> 日間學制學士班 (Undergraduate) <input type="checkbox"/> 進學班 (The Bachelor Program of Extension Education)				
		_____ 系/所 (Department) _____ 組 (Division)				
學號 (Student ID No.)		畢/肄業年月 (畢業/肄業者才需填寫) (Graduation/Withdrawal Date)		年 月 (yyy/mm)		
原始身分資料 (Original Personal Information) :						
姓名 (Chinese Name)	出生 (Birthday)	年 月 日 (Year) (Month) (Day)	身分證字號 (ID No.)	性別 (Gender)		
更改事項 (請勾選) (Change Item (Please Select))	<input type="checkbox"/> 更改姓名為 (Change Name to) _____ <input type="checkbox"/> 更改出生為 (Change Birthday to) _____ 年 _____ 月 _____ 日 <input type="checkbox"/> 更改身分證字號為 (Change ID No. to) _____ <input type="checkbox"/> 更改性別為 (Change Sex To) _____ <input type="checkbox"/> 更改身分別為 (Change Status to) _____					
申請人 (Applicant)	申請日期 (Application Date)		年 月 日 (Year) (Month) (Day)			
申請人地址 (Address)	電話 (Contact Phone No.)					
申請人注意事項 (Notice)	1. 檢附3個月內申請之戶籍謄本正本、身分證正反面影本各1份，更改身分別請檢附相關證明文件，以備查核。 (Attach one original household registration transcript issued within the past three months, along with a photocopy of both sides of your ID card. For status changes, please also provide relevant supporting documents for verification.) 2. 在校生攜證明文件立即更改。 (Current students can have their information updated immediately upon presenting the required documents.) 3. 畢業生攜證明文件更改畢業證書(詳中、英文學位證書遺失補發申請表)，收件日起約4個工作天取件(若需郵寄請填妥A4大小之回郵信封並貼足掛號郵資)。 (Graduates must bring the necessary documents to update their diploma (refer to the Application Form for Replacement of Lost Chinese/English Degree Certificate). The process takes approximately 4 working days from the date of submission. For mailing requests, please provide a return envelope (A4 size) with sufficient postage for registered mail.)					
承辦人 (Staff in Charge)	複核 (Review)		單位主管 (Unit Supervisor)			

*依本校個人資料管理規範，本表單各項個人資料僅作為業務處理使用，並於保存期限屆滿後，逕行銷毀。
 In accordance with the university's personal data management regulations, all personal information provided on this form will be used solely for business processing purposes and will be destroyed upon the expiration of the retention period.