

**淡江大學在學證明申請表**  
(Tamkang University Enrollment Certificate Application Form)

姓名 (Chinese Name)		系年班 Dept. Grade Class	<input type="checkbox"/> 博士班(Doctoral Program) <input type="checkbox"/> 碩士班(Master's Program) <input type="checkbox"/> 碩專班(Executive Master's Program) <input type="checkbox"/> 日間學制學士班 (Undergraduate) <input type="checkbox"/> 進學班(The Bachelor Program of Extension Education)		
		_____系/所(Dept./Institute) _____組(Division)			
		_____年(Grade) _____班(Class)			
學號 (Student ID No.)		出生年 月日 (Date of Birth)	年(Year)	月(Month)	日(Day)
			性別 (Gender)		
英文姓名 (English Name)					
*申請英文證明者需填寫(For applicants requesting an English Certificate to fill out)					
申請證明名稱 (Type of the Certificate) (請勾選 Please select)	申請學年度/學期 (The Academic Year /Semester of Application)	繳驗證件資料 Documents for Verification		申請用途 Purpose of Application (請勾選 Please Select)	
<input type="checkbox"/> 中文在學證明 (Enrollment Certificate Chinese Version)	_____學年度(Academic Year)第_____學期(Semester)	學生證 (Student ID Card)		<input type="checkbox"/> 報稅用 (For Tax Declaration) <input type="checkbox"/> 境外生出入境用 (Use for Entry and Exit of Overseas Students)	
<input type="checkbox"/> 英文在學證明 (Enrollment Certificate English Version)	_____學年度(Academic Year)第_____學期(Semester)	學生證 (Student ID Card)		<input type="checkbox"/> 其他(請述明) The other purpose(please specify) : _____	
申請人 (Applicant)		電話 (Tel.)		申請日期 (Date of Application)	年(Year)/月(Month)/日(Day)

申請人 注意事項 (Notice)	1. 申請費用 1 份 10 元。(Application Fee: NT\$10) 2. 一般用之在學證明，以學生證自行影印後，連同正本交註冊課務發展中心蓋印即可，不必另外申請。(For general enrollment certificates, students can photocopy their student ID card and submit it along with the original to the Registration and Curriculum Development Center for stamping. No separate application is required.)
承辦人 (Staff in Charge)	

\*依本校個人資料管理規範，本表單各項個人資料僅作為業務處理使用，並於保存期限屆滿後，逕行銷毀。(In accordance with the university's personal data management regulations, all personal information provided on this form will be used solely for business processing purposes and will be destroyed upon the expiration of the retention period.)